

Membership Application

Name: _____ Position: _____
Employer: _____
Address: _____ City, State, Zip _____ Email: _____
Phone: (work) _____ (cell) _____

Membership Type: Active \$10.00 _____ Associate \$5.00 _____

Membership Year: July 1, 2022 to June 30, 2023
Please return along with your membership dues to:

Renee Brant
KSDE
900 S.W. Jackson Street, Suite 653
Topeka, KS 66612

Join us as we plan for professional learning opportunities for educational office professionals.

The Kansas State Department of Education, Association of Educational Office Professionals was founded in the early 1960's.

The KSDE Association is affiliated with the Kansas Association of Educational Office Professionals (KAEOP) and the National Association of Educational Office Professionals (NAEOP).

The Association meets on the third Wednesday of each month from 8:30-9:30am.

Active membership is open to all office personnel employed in the Kansas State Department of Education or in any educational system or organization related to education.

Associate membership is open to anyone not eligible for active membership. Associate members have all rights and privileges of active members except those of voting or holding office.

Mission Statement...

The mission of the Association shall be to promote the professional growth of its members through information, recognition, service and fellowship.



KSDE-AEOP
2023-2024

*Kansas State Department of
Education Association of
Educational Office Professionals*

Please visit our website:

[http://community.ksde.org/Default.aspx?
tabid=4704](http://community.ksde.org/Default.aspx?tabid=4704)

Goals and Objectives

Increase and maintain membership

- Provide a mentor for new KSDE office professionals
- Recognize the dedication of members
- Utilize the expertise and professional experiences of members

Provide networking opportunities

- Conduct monthly association meetings
- Sponsor association fund-raising activities

Promote professional development opportunities

- Encourage attendance and participation in local, state, national and central area meetings
- Enhance leadership skills by serving as officers and committee chairperson
- Sponsor professional learning opportunities for agency office professionals

Encourage service and recognition to the agency and the community

- Sponsor annual student scholarship
- Sponsor annual Distinguished Service Award to a KSDE Administrative Assistant
- Sponsor professional learning scholarships for agency office professionals
- Sponsor community service projects
- Participate in National Administrative Professionals Day
- Participate in National Educational Bosses Week

Annual membership dues are \$10.00 to be paid by September 1.

KSDE-AEOP OFFICERS

President

Kayla Love

President –Elect

Katy Hatch

Secretary

Gail Tripp

Treasurer

Renee Brant

Immediate Past President

Barb Bahm

KSDE-AEOP is affiliated with:



Calendar of Events

2023-2024

NAEOP Annual Conference and Institute
Omaha, NE
July 16-19, 2023

AEOP Holiday Celebration
December 13, 2023

February Scholarship Fundraiser
March 2024

Administrative Professionals Day
April 24, 2024

National Educational Bosses Day Recognition
May 22, 2024

Promoting Professional Growth through

**Information
Service
Recognition
Fellowship**